











Institutions	Update user profiles (See Change Budget Reference Business Process <u>EX.030.050</u>)	Tuesday, July 2, 2019
Institutions	Update budget reference for all Requesters to new budget year (Depending on the Year-End cutoff procedures used at the institution, this step may already be complete. Refer to the Fiscal Year-End Sub-Module Cleanup and Processing Manual, Part I, Step 12, or Business Process EP.080.070 Updating BUD REF for All Requesters.)	Tuesday, July 2, 2019
ITS	Re-open Travel Authorization, Cash Advance and Expense Sheet entry in Self Service Portal	Friday, July 5, 2019 at 7 AM
ITS	Re-establish ePro entry access for the YE_CUTOFF Roles	Friday, July 5, 2019 at 7 AM

Additional information provided in the FY2019 Year-End Sub-Module Cleanup and Processing Manual as well as Year-End 2019 Workshop presentations, refer to the Chart of Accounts and Fiscal Year-End section under Documentation on the Georgia Financials website.



