



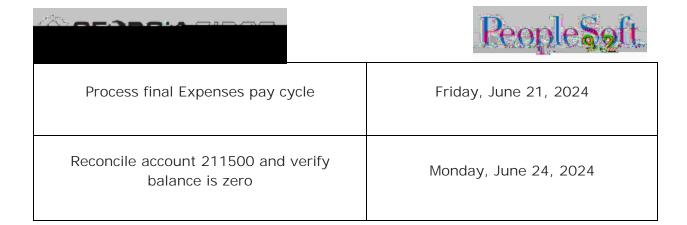
## **ANNOUNCEMENT**

**FIRST** 

ED:

BJEC: FY2024 Year-End Cutoff Dates for Travel & Expenses and eProcurement

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To assist institutions using the ePro module with completing all FY2024 requisition related processing by June 30, 2024, the following cutoff dates have been set:!

, , , 202 , . ., ITS will cutoff access to ePro Requisition entry for the following roles:

- o BOR\_EP\_REQUESTER\_YE\_CUTOFF
- o BOR\_EP\_MAINT\_REQ\_YE\_CUTOFF
- o BOR\_EP\_N EQ\_SCI\_YE\_CUTOFF

Institutions that wish to have the ePro Requisition entry cutoff on this date should use the reg 3OR roles without the YE\_CUTOFF ending.



Update user profiles

Institutions (Change budget reference -

see EX.030.050 - Updating the Budget

Reference at Fi 7T17 uanciY22 36482 0 0.24