



### Use the correct URLs to access PeopleSoft:

1) Delete your bookmarks for FPROD and/or recreate them. Be sure you are using these URLs:

FPROD: <u>https://core.fprod.gafirst.usg.edu</u>

FPROD Self Service: https://selfservice.fprod.gafirst.usg.edu

2) Clear browser cache to remove invalid URLs from your history (see detailed instructions below)

#### How to Clear Browser Cache:

ITS recommends that you complete the following steps for all browsers that you have installed. Best practice is to clear you cache once a week.

### 1) Microsoft Edge

In Microsoft Edge browser, go to the three-dot Settings & More >Settings







• Select Privacy, search, and services



• Under Clear browsing data, select Choose what to clear.

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• Select the following options and select Clear.

