SUBJECT Security Access and Password Controls After Foundations Upgrade Cutover

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The PeopleSoft Financials Foundations PeopleTools 8.52 Upgrade will take place December 12th – 16th. After the upgrade cutover, on December 16th, new password controls and user access requirements for the PeopleSoft Financials application will be implemented. Password controls are changing in order to conform to audit and ITS security requirements.

All users (both core users and self service users) will be forced to change their passwords upon initial login after the cutover.

Requirements for these new passwords are:
- x 10 characters in length
- x Must contain at least 2 numeric characters and 1 upper case letter
- x Allowable special characters are any of the following:
  ! @ # $ % ^ & * ( ) -   _ = + \ | [ ] { } ; : / ? . > <
- x Password history must be different for 8 consecutive passwords
- x User will be locked out after 5 unsuccessful login attempts

In preparation for password controls and access changes on December 16th, institutions should communicate these new password requirements to all end users.

MORE INFORMATION AND SUPPORT

For business impact emergency issues, contact the ITS Helpdesk immediately 588-2001 or 1-888-875-3697 (toll free within Georgia). For non-urgent issues, contact the ITS Helpdesk via the self service support website at http://www.usg.edu/customer_services (This service requires a user ID and password. Email helpdesk@usg.edu to obtain self service login credentials.)

ADDITIONAL RESOURCES

For information about ITS maintenance schedules or Service Level Guidelines, please visit http://www.usg.edu/customer_services/service_level_guidelines For USG services status, please visit http://status.usg.edu